

# Ng Teng Suan

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## EDUCATION

**NATIONAL UNIVERSITY OF SINGAPORE (NUS)** Aug 2021 - Present  
**Bachelor of Business Administration (Accountancy), Honours**

- Second Specialisation in Business Analytics
- Cumulative GPA: 4.07 / 5.0 (Distinction)

**ANGLO-CHINESE SCHOOL (INDEPENDENT)** Feb 2017 - Nov 2018  
**International Baccalaureate (IB) Diploma Programme:**

- Achieved distinctions in all 6 enrolled subjects

## WORK EXPERIENCE & INTERNSHIPS

**KPMG SINGAPORE** Dec 2023 - Feb 2024

### **Risk Management Intern - Technology Risk Management**

- Assisted with the risk management and IT audit process of several companies in the Financial Services sector with regards to their technology and data management system, including GITCs and ITACs.
- Prepared progress reports on assurance completion, conducted technology risk assessments on different types of IT controls, and communicated discrepancies with clients to address issues promptly and maintain accountability
- Provided actionable recommendations to mitigate identified risks, improving data security and regulatory compliance

**KPMG SINGAPORE** Dec 2022 - Jul 2023

### **Audit Intern - Financial Services and Energy & Technology Business Units**

- Supported the planning and execution of audit engagements with a variety of clients across the Financial Services and Energy & Technology sectors for around 4 months each as part of the Work-Study Internship Program (WSIP)
- Coordinated different audit activities and communicated with team members to manage deadlines for deliverables
- Delivered high-quality audit support and workpapers, meeting all deadlines set by the clients and improved own multi-tasking, communication, and time management skills, all while balancing part-time academic commitments at university

**YHS (SINGAPORE) PTE LTD** Apr 2021 - Jul 2021

### **Administrative Assistant (Temporary)**

- Organised and updated employees' P-files, working in the HR department as a temporary assistant
- Oversaw around 400 employees' P-files to be manually scanned and uploaded to the company internal network
- Developed an efficient way of uploading the P-files, finishing the main task a full 2 weeks before deadline

## ACHIEVEMENTS, LEADERSHIP & COMMITTEE EXPERIENCE

**NUS COMICS AND ANIMATION SOCIETY, EXCO** Aug 2022 - Present

- Organised and planned club activities as part of executive committee duties

## PROJECTS

**Telegram Message Statistics Dashboard - Personal Project** Dec 2022 - Feb 2023

- Built an interactive web application using the Streamlit package for Python to generate user insights and analytics from individual and group chat messages from the messaging application known as *Telegram*
- Demonstrated data wrangling, data visualisation, analytical and coding skills through personal initiative
- **Link to:** [Web App](#) | [GitHub Repo](#)

**BondScope SG - Personal Project** Jun 2024 - Aug 2024

- Created a dynamic web application using the Shiny package in R to visualise and forecast trends of Singapore SGS Bonds and T-Bills yields and prices, using historical data and ARIMA models for time series analysis
- Cultivated data science skills independently, integrating them with domain knowledge for finance applications
- **Link to:** [Web App](#) | [GitHub Repo](#)

**Singapore Universities Employment Statistics Dashboard - Personal Project** May 2024 - Jun 2024

- Applied data visualisation principles and data engineering skills (i.e. data cleaning on raw data) to generate user-friendly insights on the different employment statistics for fresh graduates of Singapore's "Big 3" universities in Tableau Public
- Developed data presentation skills and intuition for data visualisation by proactive self-study of Tableau
- **Link to:** [Dashboard on Tableau Public](#)

## SKILLS AND OTHER INFORMATION

### Languages:

- Fluent in written and spoken English and Mandarin Chinese

### Technical Skills:

- *Microsoft Office:* Excel, Word, PowerPoint
- *Programming/BI Tools:* Python3, R, basic HTML/CSS/JavaScript, SQL (MySQL, PostgreSQL), NoSQL (MongoDB), Tableau, GitHub
- *Documentation/Markup Tools:* LaTeX, Markdown, R Markdown, Jupyter, Quarto

### Interests:

- Programming (Self-learning), Playing drums, Reading